

Instructions to Authors

Authors are requested to submit their manuscript by using **Online Submission platform** available at journal's website www.pajog.com. Once all of the preparation is complete and you have all of the information and files ready for submission, please go to the Homepage and register as an author. Once you are registered on the web site, you will be sent a username and password to the provided e-mail address. Then, follow the steps for submission. Once the submission is completed you will be notified of its status in the review process. Authors will receive the results of that review when it has been completed.

[Manuscript Submission Guidelines](#)

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Submission Requirements

Papers must be submitted on the understanding that they have not been published elsewhere and are not currently under consideration by another journal published. The submitting author is responsible for ensuring that the article's publication has been approved by all the other co-authors. It is also the authors' responsibility to ensure that the articles emanating from a particular institution are submitted with the approval of the relevant institution.

Microsoft Word 2010 or higher document file must be used to submit a manuscript. The text must be double spaced with 1" margins and justified to the left-hand margin. Avoid using "styles" or document templates. The "Normal" Word format is recommended. (Arial 12-point text is preferred.) Please number all pages. Only online submissions are accepted to facilitate rapid publication and minimize administrative costs. Submissions by anyone other than one of the authors will not be accepted. The submitting author takes responsibility for the paper during submission and peer review.

Peer Review

All manuscripts are subject to peer review and are expected to meet standards of academic excellence. If approved by the editor, submissions will be considered by peer-reviewers, whose identities will remain anonymous to the authors.

Preparation of Manuscripts

Types of Manuscripts

Articles should follow a standard format as described in described in below format.

Original Articles –

This includes the original reports of trials, studies of diagnostic tests or surveys. The text would be limited to 3000-5000 words, with an abstract of 250 words, maximum of 5 tables and figures (total) and up to 40 references. Reports of original clinical and basic research of interest to the perioperative and ultrasound community are the primary material to be published as original articles. Randomly controlled trials intervention studies, studies of screening and diagnostic tests, outcome studies, cost effectiveness analysis, case-control series, and surveys with a reasonably high response rate.

Case Reports -

Reports of an unusual manifestation of a disease or a new disease should be submitted with photographs. The Journal encourages the submission of case reports that highlight practical diagnostic and/or management considerations. The format of these papers should follow that described in the “Manuscript Components” section above. Identifying information within written descriptions, photographs, or pedigrees should not be given. The manuscript could be of up to 1000 words excluding references and abstract.

Review Articles –

An article that summarizes the current state of understanding on a topic. It surveys and summarizes previously published studies, rather than reporting new facts or analysis. An article review is both a summary and an evaluation of another writer’ article. They would cover a contemporary topic and would generally be wide-ranging overviews of a field of research. The reviews and clinical debates will be subject to the standard review process. The minimum word length would be 3000 and maximum would be 5000 words with 6 tables and figures (total) and 50 references.

Clinical Trails – Finding of clinical trial done through the respective procedures & describing the findings.

Brief Reports - Short reports of preliminary studies may be submitted in the category of Brief Reports with maximum 1500 words. These manuscripts must be structured like Original Articles

Book Review – Analysis of a book that includes its subject, strengths and weaknesses and context. Books for review shall be posted on the journal, and received reviews shall be published, at the discretion of the Editorial Board.

Announcements - Announcement of conferences, meetings, courses, awards, and other events of interest to the readers should be submitted with the name and address of the person from whom additional information can be sought. These can contain up to 200-300 words.

Other - Editorial, Guest Editorial, and Commentary are solicited by the editorial board.

Title and Authorship Information

The following information should be included:

Paper title - The title of the manuscript should appear at the top of the first page. The title must clearly state what the article is about

Full author names - Names of all contributors (first name, middle name initial, and surname in that sequence), highest academic degrees, and their professional affiliations.

Full institutional mailing addresses - Name, address, telephone number.

Email addresses - e-mail of corresponding author.

Abstract

A concise and factual abstract is required. The abstract should be self-contained and citation-free and should not exceed 200 to 250 words. An abstract is often presented separately from the article, so it must be able to stand alone. Please include a structured abstract which vary according to the type of article.

Original Articles - Including headings i.e.: Background, Aims, Methods, Results, Limitations, Conclusion of not more than 290 words with 3-5 key words.

Case Reports – Including headings i.e.: Background, Aims, Case Description, Conclusion.

Research Articles – Including headings i.e.: Background, Aims, Review Result, Conclusion.

Review Articles - Including headings i.e.: Background, Aims, Review Result, Conclusion, Clinical Significance.

Clinical Trails - Including headings i.e.: Background, Aims, Technique, Conclusion, Clinical Significance.

Keywords - Immediately after the abstract, provide a list of three to ten keywords contained in the article.

Manuscript File

Main article manuscript without any identifying information about authors or their affiliations. The article file should have sections Introduction, Methods, Results, Discussion, Conclusion, Acknowledgement, References, Tables, and Illustrations.

Introduction

This section should be succinct, with no subheadings. It should be brief but complete enough for the reader to understand the reasons for the study without having to read previous publications on the subject.

Methods

This part should describe all the methods and material used, including sample size, statistics. It should contain sufficient detail so that all procedures can be repeated.

Result

This section may each be divided by subheadings or may be combined. Results should be clear and concise.

Discussion

The observations should be related to other relevant studies in a logical sequence. It should summarize, but not repeat the Results. The conclusions should be linked with the aims and objectives of the study and should clearly state whether the objective was achieved. Limitations of the study should also be mentioned. Avoid extensive citations and discussion of published literature.

Conclusion

The main conclusions of the study may be presented in a short Conclusions section, which may stand alone or form a subsection of a Discussion or Results and Discussion section.

Acknowledgement

All acknowledgments (if any) should be included at the very end of the paper before the references and may include supporting grants, presentations, and so forth.

References

The journal follows PubMed Central guidelines along with Vancouver Style. Visit the National Center for Biotechnology Information (NCBI) website <http://www.ncbi.nlm.nih.gov/pmc/pmcdoc/tagging-guidelines/article/style.html> and search for specific reference citations under the section "Fully-Tagged Citations". All references must be cited in the text in superscript.

Examples of references:-

For journal articles: Sehgal VN, Srivastava G, Dogra S. Adult onset pityriasis rubra pilaris. Indian J Dermatol Venereol Leprol 2008; 74:311-21.

For books: Hunt TK, editor. Wound healing and wound infection: theory and surgical practice. New York: Appleton-Century-Crofts; 1980.

For chapters in books: Lever WF, Schaumberg Lever G. Pityriasis rubra pilaris. In: Lever WF, Schaumberg Lever G, editors. Histopathology of the skin. 7th ed. Philadelphia: JB Lippincott; 1996. p. 176-8.

For electronic media: Bhatia A, Prakash S. Topical phenytoin for wound healing. *Dermatology Online Journal*. Available at: <http://dermatology.cdlib.org>. Accessed November 3, 2004.

Abbreviations: Abbreviations should be avoided in the title and abstract. A term or a disease must be spelt out at first mention, with the abbreviation following in parentheses in the text file.

Tables

Authors should submit tables as editable text and not as images. Tables can be placed either next to the relevant text in the article, or on separate page(s) at the end. Number tables consecutively in accordance with their appearance in the text and place any table notes below the table body. Be sparing in the use of tables and ensure that the data presented in them do not duplicate results described elsewhere in the article. Please avoid using vertical rules and shading in table cells.

The tables function in Microsoft Word is to be used to create data tables rather than using columns of tabbed information.

Table 1. Basic Demographic Distribution of the Subjects

	Attributes	Value n (%)
Age	15–20 years	91(32.4)
	21–30 years	118(42)
	31–40 years	49(17.4)
	> 41 years	22(7.8)
Gender	Females	205(73.2)
	Male	75(26.8)
Year of experience	Less than 5 years	83(29.6)
	More than 5 years	197(70.4)

Figures & Illustrations

Figures are often the best means of presenting scientific data. Sketches/charts/flow diagrams should be included in the article file document or as separate images. Images must be in color; in focus, free of distracting artifacts, and consistent in exposure. Photographs should be uploaded at the time of manuscript submission as individual high quality JPEG or TIFF files. Images must be at least 600 by 450 pixels (proportional height) in size when in landscape orientation with a resolution of at least 300 pixels per inch. Each figure should be supplied in a separate electronic file. All figures should be cited in the paper in a consecutive order. Figures should be supplied in either vector art formats (Illustrator, EPS, CorelDraw, PowerPoint, Excel, etc.) or bitmap formats (Photoshop, TIFF, GIF, JPEG, etc.).

Ensure that each illustration has a caption. File names for images must be clearly labelled according to the order in which they appear, (Fig. 1, Fig. 02 and Figs 1 and 2 or Figs 1-5 and so on in brackets and in running sentence, it should be spelt out as Figure 1).

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Role of the funding source: Authors do disclose any financial support received for the conduct of the research and/or preparation of the article and to briefly describe the role of the sponsor(s), if any, in study design; in the collection, analysis and interpretation of data; in the writing of the report; and in the decision to submit the article for publication. If the funding source(s) had no such involvement then this should be stated.

Checklist

Checklist for submission of Manuscript

- Prepare the manuscript as per the given instructions.
- Do not include author names or affiliation in any part of the article.
- Figures & Images should be as per the given specifications.
- Download the require documents & certificates from journal's website & upload them on manuscript submission platform with filled information.
- You will receive an email notification after submission along with manuscript tracking id.

Editorial Process -

Once the article submitted will go through the plagiarism check followed by the editorial review. The journal follows a double-blind review process, wherein the reviewers and authors are unaware of each other's identity. Based on the comments from the reviewers takes a final decision on the manuscript. The comments and suggestions (acceptance/ rejection/ amendments in manuscript) received from reviewers are conveyed to the corresponding author. Author will receive the final notification through email & can also check the status on Author Dashboard.

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Each manuscript submitted to the Journal if found to be suitable will be sent to at least 2 reviewers for peer reviewing. A double blinded peer review process is strictly followed.

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Journal strictly wishes to communicate to all its readers, contributors, authors and co-authors and other concerned not to indulge in any form of plagiarism. The Editorial Board and the Review Committee has decided to take a Serious View in the above matter and shall resort to appropriate action as and when required.

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